



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JULY 25, 2017

5:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT — PRESIDENT MUNSON** (pgs. 1-2)
➤ Standing Event: *Members of the Public may directly address the Board of Directors on Events of interest to the Public provided no action will be taken on non-agenda Events. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).*
2. **SELECT AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 3-18)
➤ Quarterly Event: *Select individuals to be recognized for Second Quarter 2017 awards.*

ACTION AGENDA

CONSENT EVENTS:

All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board. Staff or public request specific Events be removed from the Consent Agenda.

3. **APPROVE REGULAR BOARD MEETING MINUTES, JUNE 2017** (pgs. 19-28)
➤ Standing Event: *Review and approve minutes from June meeting as presented.*
4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2017** (pgs. 29-48)
➤ Standing Event: *Review and Accept Financial Report for June as presented.*
5. **REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 49-50)
➤ Standing Event: *None.*
6. **REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS** (pgs. 51-58)
➤ Quarterly Report: *With 27% of the surveys returned, the report continues to reflect 94% of the returned customer satisfaction surveys are in the "excellent" range.*
7. **REVIEW EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE FOURTH QUARTER 2016/2017** (pgs. 59-62)
➤ Quarterly Report: *Report demonstrates that there was a slight increase in annual leave, but decrease in sick leave. With mutual aid reimbursements, overtime is reduced to 74% of the budget, with \$153,177 outstanding for strike team reimbursements.*
8. **REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2016** (pgs. 63-66)
➤ Standing Item: *Review and accept Report that demonstrates both Career and Reserve Staff meet or exceed minimum required monthly training hours.*

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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ACTION EVENTS:

All events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.

- PUBLIC HEARING DATE/TIME CERTAIN JULY 25, 2017 AT 5:15 P.M. — FOR ESTABLISHMENT OF MULTIYEAR FACILITIES AND EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION 2017-10 — DFM KOCH AND CHIEF ABBOTT** (pgs. 67-74)
9. **ESTABLISHMENT OF MULTIYEAR FACILITIES AND EQUIPMENT PLAN FOR THE FEE MITIGATION PROGRAM WITH ADOPTION OF RESOLUTION 2017-10 — DFM KOCH AND CHIEF ABBOTT**
- *Annual Action:* Review and approve Resolution 2017-10 to comply with the requirements of the Fee Mitigation Program. Requires Roll Call Vote.
10. **REVIEW AND APPROVE RESOLUTION 2017-09 RE: UPDATING COST RECOVERY PROGRAM FOR RESPONSE TO HIGHWAY INCIDENTS — CHIEF ABBOTT** (pgs. 75-84)
- *New Item:* Review and approve the Resolution 2017-09, updating the Cost Recovery Program for motor vehicle, Haz-mat and pipeline breakage/repair incidents within the District, which has not been updated since 2009.
11. **REVIEW AND APPROVE AMENDMENTS TO DISTRICT'S CODE OF CONFLICT AND APPROVAL OF RESOLUTION 2017-11 — CHIEF ABBOTT** (pgs. 85-90)
- *RECURRING ITEM:* Review and approve recommendations of District Counsel's and Chief that the Code of Conflict of Interest requires amendment based on recommendations, with clarifications to categories and certain changes in job descriptions; direct Staff to file appropriate paperwork with County.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

12. There are no Discussion Items for July 25, 2017 Board meeting. (pgs. 91-92)

STANDING DISCUSSION EVENTS: All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:**
 - "Emails and Text Messages on Personal Accounts and Devices May Be Public Records Subject to Disclosure – Part 1" (pgs. 93-94)
- **WRITTEN COMMUNICATION – None** (pgs. 95-98)
- **BOARD RECOGNITION PROGRAM — (See Item 2 also)**
- **NEWS ARTICLES:** As attached. (pgs. 99-138)
- **COMMENTS/QUESTIONS:** (pgs. 139-140)
- **STAFF:**
 - Chief Abbott
 - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter Closed Session to discuss events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. There are no Closed Session Items for the July 25, 2017 Meeting. (pgs. 141-42)



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ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, August 22, 2017, 5:00 p.m. at FPUD.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfireprotectiondistrict.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was July 20, 2017."

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date:

July 20, 2017