



North County Fire Protection District

Accepting applications for

Fire Corps Administrative Volunteer

Filing Deadline: Open

4 hr shifts

Minimum 4 shifts per month

TYPICAL DUTIES:

- Answering phones
- Provide customer service by assisting at the front counter
- Assistance in the Fire Prevention Bureau

MINIMUM REQUIREMENTS:

- High School Diploma or GED
- Excellent communication skills needed for public interaction
- Ability to organize and assist with administrative services and functions
- Successfully complete required screenings

**Applications and additional information
can be downloaded at**

www.ncfireprotectiondistrict.org

Or

**Pick up and submit in person at:
North County Fire Protection District
Human Resources
330 S. Main Ave.
Fallbrook, Ca 92028
(760) 723-2008**